

SMITHVILLE AREA FIRE PROTECTION DISTRICT
REGULAR MEETING
JUNE 27, 2017

The regular monthly meeting of the Smithville Area Fire Protection District as called to order by Chairman Debbie Childress at 7:03 p.m. Board members present were Debbie Childress, Greg Atkins, and Bob Painter.

REVIEW PREVIOUS MONTHS' MINUTES:

Debbie Childress made a motion to approve the minutes of the May 23, 2017 regular meeting. No changes. All present voted yes. Motion carried.

Debbie Childress made a motion to approve the minutes of the May 23, 2017 closed session. No changes. All present voted yes. Motion carried.

Debbie Childress made a motion to approve the minutes of the May 25, 2017 special meeting, closed session. No changes. All present voted yes. Motion carried.

TREASURER'S REPORT:

Debbie Childress made a motion to file the Treasurer's Report for May 2017 for audit. No discussion. All present voted yes. Motion carried.

CHIEF'S REPORT:

Deputy Chief Dave Cline provided the Chief's report.

SAFPD responded to 103 incidents. There was one plan review in May for a total of 12 for the year. Personnel completed 207 hours of training for the month. Roof work began on Station #1. Proposals received for LED lighting upgrade at Station #2. Bids received for new tower at Station #3. New motor delivered to Station #3. New pumper was out of service for a couple days for a brake sensor light; brake system checked out; no repairs necessary. Boats had minor throttle adjustment since annual maintenance. Chief is working with Justin Hallman to work on list of small incidental maintenance/safety issues.

Meeting with MoFAD (Worker's Comp Insurance) rep David Winters on May 14. Discussed claim history, insurance trust, asked SAFPD to incorporate safety message/improvements in training. Safety training will continue to be a focus of top priority and documentation will begin in some form. SOG for light-duty policy was

recommended.

Meeting with Insurance Service Office (ISO) rep Dan Conrad and Bob Limly (phonetic) with regards to the affect on rating due to new tower. Last ISO assessment was in 1999. GPS coordinates for approximately 90 fire hydrants being established in all five water districts. Water rescue equipment transferred to SAFPD on June 16 at no cost to SAFPD. Worked with Platte County Sheriff's office to update radios. City Liaison meeting July 20 will be posted. Approximately 6 or 7 buckets of foam were used for training and actual incidents.

Debbie Childress makes a motion to approve the Chief's Report. No discussion. All present voted yes.

PUBLIC COMMENT:

No comments from the public.

Liebe Stevenson was introduced as the stenographer.

UNFINISHED/OLD BUSINESS:

Request Ad Hoc committee to help District promote ballot issue:

Discussion only. No motion made.

SAFPD Board Mission Statement:

Discussion only. Tabled until next meeting.

Review RFP for LED lighting project at Station #2:

Tabled until next meeting.

Mowing of land at Station #3:

Captains meeting preference is for off-duty personnel rather than on-shift paid \$50 stipend. Sign-up list will be utilized to schedule personnel.

Debbie Childress made a motion to let personnel mow off-shift and be paid \$50 stipend. Greg Atkins seconded the motion. All present voted yes. Motion Carried.

Review the RFP for the Communication Tower Base:

Tabled until next meeting.

Review IT proposal for Tower #3:

Tabled until next meeting.

Follow-up on National Incident Management System (NIMS) training for all board members:

Board members striving to have Courses 100 and 700

completed by July.

NEW BUSINESS:

Publicizing August Election:

Ms. Brandi Kellam from Gagnon Law Firm, LLC, present. Discussed advertising election without promoting a particular vote via mail. Ms. Kellam will facilitate the creation of a flier. No motion made.

Transfer of Capital Improvement finds to Operation Account:

Invoice from Owen Homes disseminated to Board. Greg Atkins made a motion for the amount of money for the Owens invoice to be transferred for the capital improvements to the operating fund. Debbie Childress seconded the motion. All present voted yes. Motion carried.

Capital improvement purchase requests:

Deputy Chief Cline discussed that they would like to purchase 4 of the EMS bags that firefighter Shane Moore had worked to find. A range of prices was discussed from \$157.75 to \$199.99 per bag.. Debbie Childress made a motion to allow Deputy Chief Cline use his discretion on pricing to purchase the 4 bags. Bob Painter seconded the motion. All present voted yes. Motion carried.

CLOSED SESSION:

At 7:39 p.m., Debbie Childress made a motion to go into closed session as authorized by the State of Missouri Sunshine Law 610.021 (1) Legal and (3) Personnel. Bob Painter seconded the motion. Roll call vote: Painter, yes; Atkins, yes; Childress, yes.

Debbie Childress made a motion to approve \$1,000 to plan an upcoming special event. Bob Painter seconded the motion. All present voted yes. Motion carried.

Debbie Childress made a motion to go back into Open Session. Roll call vote: Painter, yes; Atkins, yes; Childress, yes.

RECONVENE OPEN SESSION:

At 8:20 p.m., Debbie Childress made a motion to re-open Open Session. Roll call vote: Painter, yes; Atkins, yes; Childress, yes.

NEXT BOARD MEETING

The next regular meeting of the Board of Directors will be Tuesday, July 25, 2017 at 7:00 p.m.

ADJOURNED:

Debbie Childress made a motion to adjourn the regular meeting. Motion was seconded by Greg Atkins. All present voted yes. Motion carried. Adjourned at 8:21 p.m.

Respectfully,

/s/ Liebe Stevenson

LIEBE STEVENSON, C.C.R #1340

The meeting minutes were written by Liebe Stevenson, under the authority of the Board of Directors. These minutes are not official until read, approved and signed by a member of the Board.

Greg Atkins, Secretary/Treasurer

Date