

SMITHVILLE AREA FIRE PROTECTION DISTRICT
REGULAR MEETING
May 23, 2017

The regular monthly meeting of the Smithville Area Fire Protection District was called to order by Chairman Debbie Childress at 7:02 P.M. Board members present were Debbie Childress, Greg Atkins, and Bob Painter.

Review Previous Months Minutes:

- Debbie Childress made a motion to approve the minutes of the April 25, 2017 regular meeting. Bob Painter seconded the motion. All present voted yes. Motion carried.
- Debbie Childress made a motion to approve the minutes of the May 3, 2017 special meeting. Bob Painter seconded the motion. All present voted yes. Motion carried.
- Debbie Childress made a motion to approve the minutes of the May 3, 2017 special meeting, closed session. Bob Painter seconded the motion. All present voted yes. Motion carried.

Treasurer's report:

- Debbie Childress made a motion to approve the treasurer's report for April, 2017. Greg Atkins seconded the motion. All present voted yes, Motion carried.

Chief's Report:

- Deputy Chief Dave Cline provided the Chief's report. SAFPD responded to 82 incidents. Personnel participated in a mock car accident at Smithville High School. Personnel completed 405 hours of training for the month. All breathing apparatus have been inspected and all members have had mask fit-testing. Station #3 is open, there is a pumper and a boat in the station. There remains a few items the general contractor is taking care up. Personnel will be going to Station #3 on Tuesdays and Thursdays to check equipment and take care of any housekeeping issues. The new pumper is in service. The pumper has a foam system that should make firefighting efforts more effective with less water. Personnel have over 200 man-hours in organizing and mounting equipment on the new pumper. The Deputy Chief vehicle had the routine maintenance performed and then had the leaking water pump replaced under warranty. Annual uniform order is underway. SAFPD personnel were recognized at the "First Responder Appreciation Day" with a Congressional Record from Senator Sam Graves. The Clay County Park Rangers wish to donate their swift water rescue equipment to the SAFPD. The agreement is awaiting the approval of the Clay County Commission. As requested, Station #3 warranty information was provided to the Directors.
- Debbie Childress made a motion to approve the chief's report for April, 2017. Greg Atkins seconded the motion. All present voted yes, motion carried.

- **Public Comment:**

- Tom Pica, 5004 Century Drive, Smithville, MO
Mr. Pica asked the board about the status of the Fire Chief's department vehicle. Debbie Childress stated that the Fire Chief's contract allows for the private use of the department vehicle. Mr Pica also expressed his appreciation of the SAFPD participating in the flag retirement ceremony hosted by the American Legion.

Unfinished/Old Business:

- Research the District moving to a five (5) person Board
 - Discussion only, no action taken
- Appropriate Ballot Issue to staff Station #3
 - Discussion only, no motion made
- Appoint Ad Hoc committee to help District promote ballot issue
 - Discussion only, no motion made
- Fire Board mission statement
 - Debbie Childress proposed the following as a mission statement for the SAFPD Board of Directors, "To ensure outstanding fire and rescue service in the most cost effective manner and to provide support to the members of the Smithville Area Fire Protection District and service to the community."
 - Debbie Childress made a motion to adopt the statement as the mission statement of the Board of Directors. Motion was not seconded.
 - Tabled until next meeting.
- Third-party to record meeting minutes
 - 3 proposals were received by President Childress.
 - Item to be discussed in closed session

New Business:

- Roof replacement at Station #1, review bids
 - Following the Request for Proposals, SAFPD received bids from 3 contractors.
 - Deputy Chief Cline recommended the bid by Owen Homes for \$33,176.00

- Greg Atkins made a motion to accept the bid by Owen Homes. Motion was seconded Debbie Childress. All present voted yes, motion carried.
- Review RFP for LED lighting project at Station #2
 - Deputy Chief Cline presented a written RFP and Legal Notice for the LED lighting upgrade project at Station #2.
 - Debbie Childress made a motion to accept the accept the RFP as written. Motion was seconded Greg Atkins. All present voted yes, motion carried.
- Dedication of Station #3, plaque on building
 - Deputy Chief Cline reported that project budget for Station #3 included \$1,800 for a stone plaque. To include the information Chief Callahan wanted on the plaque, the larger bronze plaque was required. The bronze plaque cost \$2,800; Herner Construction absorbed the increase cost.
 - Herner put the information on the plaque as it was provided to them.
 - Discussion only, no motion made
- Mowing of land at Station #3
 - Deputy Chief Cline presented bids to have a local company mow the grass at Station #3 and prices for commercial style zero-turn mowers.
 - Greg Atkins made a motion to purchase a mower from Coleman Equipment for \$5,467.00 and to have on-duty firefighters mow the grass at Station #3. Motion seconded by Debbie Childress. All present voted yes, motion carried.
- Review RFP for communication tower base at Station #3
 - Deputy Chief Cline presented a written RFP and Legal Notice for the project of constructing the communication tower base at Station #3.
 - Debbie Childress made a motion to accept the accept the RFP as written. Motion was seconded by Greg Atkins. All present voted yes, motion carried.
- Review IT proposal for Station #3
 - Deputy Chief Cline presented a proposal to have Indigex create the specifications and RFP documents to for the technology buildout for Station #3.
 - Debbie Childress made a motion to have Indigex create the project specifications and RFP for the cost of #3,800.00.. Motion was seconded by Greg Atkins. All present voted yes, motion carried.

- Chief Officer work schedule
 - Debbie Childress made a motion to change both Chief Officer's work schedule to 5 8-hour days. Motion was seconded Bob Painter. All present voted, Childress yes, Atkins no, Painter yes; motion carried.

Closed Session:

- At 8:06pm Debbie Childress made a motion to go into closed session as authorized by the State of Missouri Sunshine Law 610.021 (1) Legal and (3) Personnel. Greg Atkins seconded the motion. Roll call vote: Painter yes, Atkins yes, Childress yes.
- No motions were made in closed session.
- Debbie Childress made a motion to move out of closed session and to go in to open session. Motion seconded by Greg Atkins. Roll call vote: Childress yes, Atkins yes, Painter yes.

Reconvene Open Session:

- At 8:35pm Debbie Childress made a motion to re-open open session. Motion was seconded by Greg Atkins. Roll call vote: Childress yes, Atkins yes, Painter yes.

Next Board Meeting:

- The next regular meeting of the Board of Directors will be Tuesday June 27, 2017 and 7:00pm.

Adjourned:

- A Motion to adjourn the regular meeting was made by Debbie Childress. Motion was seconded by Greg Atkins. All members present voted yes, Motion carried, Adjourned at 8:36pm.

Respectfully,

Dave Cline, Deputy Chief

The meeting minutes were written by Deputy Chief Dave Cline, under the authority of the Board of Directors. These minutes are not official until read, approved and signed by a member of the Board.

Greg Atkins, Secretary/Treasurer

Date