

SMITHVILLE AREA FIRE PROTECTION DISTRICT
REGULAR MEETING
November 22, 2016

Draft Minutes Not Official Until Approved by Board of Directors

The regular monthly meeting of the Smithville Area Fire Protection District was called to order by Debbie Childress at 7:02 P.M., Board members present were Greg Atkins, Michael “Mick” Summers and Debbie Childress.

Review Previous Months Minutes:

- Debbie Childress made a motion to approve the October 18, 2016 meeting minutes. Mick Summers seconded the motion. All present voted yes. Motion carried.

Treasurer’s report:

- Debbie Childress made a motion to approve the October, 2016 Treasurer’s report. Greg Atkins seconded the motion. All members present voted yes. Motion carried.

Chief’s Report:

- Debbie Childress made a motion to approve the November, 2016 Fire Chief’s report. Mick Summers seconded the motion. All members present voted yes. Motion carried.

Public Comment:

- Charlie Waters 503 Indian Trail Court
- Anita Johnson 217 Ashmont Court

Unfinished/Old Business:

NIMS for Board of Directors - No motions, no discussion, Chief Callahan was told to remove this item from the agenda.

Fire District/City liaison meeting – No motions, discussion only, a schedule for future meeting is being worked on.

SOG for minimum staffing –Debbie Childress made a motion to approve and update the SOG 140.10 Minimum Staffing has presented. Motion was seconded by Mick Summers, all voted yes, motion carried.

Microphones/PA system, no motions, discussion only. Chief Callahan talked about the pricing he had received from the District’s IT company. He emailed the quote to the director’s and the District’s attorney Steve Wolcott. Chief Callahan expressed that the IT Company could adapt a PA/microphones/recording system with the current multimedia and speaker system for a cost between \$3,500 and \$2,500 depending on the exact layout and to do it right. Debbie Childress asked Mrs. Raskin the note taker hired by the Board

of Director's if she could look into some pricing on some PA type systems and report back to the Board at the next meeting. Mrs. Raskin agreed that she would.

Shed for Girl Scouts, no motions discussion only. Chief Callahan wanted to clarify with the Board that the shed they had approved for the Girl Scouts to put in the west parking lot was to go in the furthest southwest parking spot. The Board confirmed that was correct. Chief Callahan said they would insure that the Girl Scouts representative understood.

Mick Summers made a motion to approve the modification to SOG 170.01 Benefits under the vacation section stating that not all Chief Officers can be on vacation at the same time. Greg Atkins seconded the motion, all present voted yes, motion carried.

Chief vehicles decals, no motions, discussion only. Chief Callahan reported that the vehicles had been decaled to match the Brush Trucks as discussed. Charles Waters was allowed to speak public comment on this agenda item. Mr. Waters claiming that decaling of the vehicles was done illegally. Director Childress agreed with Mr. Waters. Chief Callahan expressed to Mr. Waters that the Board made a motion to have this done and to the best of his knowledge it was done within the limits of the law. However, he would check with the Fire District's attorney and get his legal opinion on the matter. Mr. Waters continued to insinuate that Chief Callahan did this illegally. Chief Callahan assured Mr. Waters there was no intent to intentionally do anything illegal or break the law. Chief Callahan expressed to his knowledge the purchase was done within the limits of the law and he would get the attorneys opinion and if there was any part of the process that was illegal the district would correct it immediately.

Debbie Childress then brought up the Chief's work schedule. After a lengthily discussion Greg Atkins brought it to Debbie's attention that the Chief's schedule was not an agenda item and would have to be put on a future agenda if she wished to discuss this item. Chief Callahan was told to put it on the December 2016 agenda. Chief Callahan and Captain Traub were assigned to provide pros and cons as they pertained to the 4/10 and 48/96 work schedules and email them to each of the Directors for review before the December meeting.

New business:

Greg Atkins made a motion to renew the United Healthcare Medical insurance for the Fire District employees with the 26.4% increase. Debbie Childress seconded the motion. Discussion, Chief Callahan recommended that the Board approve the policy renewal as presented. Chief Callahan pointed out that the other plans shown were much less a benefit to the employees. Debbie Childress asked Captain Traub what his opinion on the matter was, he said that they were happy with the insurance, however, he himself didn't use it that much. Firefighter Craig Bryan spoke up and supported the renewal of the plan, stating that it was a good insurance. All present vote yes, motion carried.

The 2017 draft budget was presented and discussed. Greg Atkins said the cover letter that Chief Callahan emailed explained the carryover and answered all of his questions,

therefore he had no questions at this time. Mick Summers said given the income the district expected he had no problems with the presented draft. Debbie Childress asked about the carryover and how that worked. Chief Callahan explained the carryover amounts to her. Debbie asked that the draft be placed on the website for public view. Chief Callahan agreed he would put it on the website.

Debbie Childress brought up the recording of the meetings the last item under new business she had requested Chief Callahan to place on the agenda. Debbie Childress asked Charles Waters to get up and speak to this item. Mr. Waters explained that some time he had ask Chief Callahan if the device his family member was using to record the meetings was fire district property. He continued that Chief Callahan chose to not answer the question and the fire districts attorney confirmed the Chief did not have to answer the question due to not being an agenda item. Mr. Water stated that he asked Debbie Childress to place recording of the meeting on the agenda so he could ask Chief Callahan that specific question in an open public meeting. Mr. Waters also claimed that the device being used now looked different that the one used in previous meetings. Mr. Waters said if it was a fire district device he was ok with it but he would like copies of the recording if it was the fire districts. Chief Callahan told Mr. Waters that the device used to record this meeting and all previous meetings has been the same one and is the personal property of the individual recording the meetings. Mr. Water continued to question the Chief and insinuate that the device was the fire districts. Chief Callahan again told Mr. Waters it was the person's personal device. After several times of making the same insinuations and asking the same thing over again and Chief Callahan telling him the same thing over and over again Mr. Waters finally said ok, thank you.

Closed Session:

Debbie Childress made a motion at 8:02 P.M. to close open session and move into executive session. Greg Atkins seconded the motion. A roll call vote was called for, Debbie, yes, Greg, yes, Mick, yes. Motion carried.

Discussion only in closed session no motions were made.

Debbie Childress made a motion to close executive session and go back into open session at 8:40 P.M. Mick Summers seconded the motion. A roll call vote was called for, Greg, yes, Mick, yes, Debbie, yes, motion carried.

Reconvene Open meeting:

After Closed session Debbie Childress made a motion to reconvene the open meeting. Mick Summers seconded the motion. Roll call vote, Greg, yes, Mick, yes, Debbie, yes, motion carried. Debbie Childress called the regular open meeting back to order at 8:41 P.M..

Next Board Meeting:

Date/Time: December 20, 2016 at 7:00 P.M.

Adjourned:

A Motion to adjourn the regular meeting was made by Greg Atkins, seconded by Debbie Childress. All members present voted yes, Motion carried, Adjourned at 8:42 P.M.

Respectfully,

John Callahan, Fire Chief

The meeting minutes were written by Fire Chief John Callahan, under the authority of the Board of Directors. These minutes are not official until read, approved and signed by a member of the Board.

Greg Atkins, Secretary/Treasurer

Date