

SMITHVILLE AREA FIRE PROTECTION DISTRICT
REGULAR MEETING
July 28, 2020

The regular monthly meeting of the Smithville Area Fire Protection District was called to order by Board Member Bob Painter at 7:00 p.m. Board members present were, Bob Painter, Charlie Waters, and Brian Laybourne.

The pledge of allegiance was recited.

REVIEW PREVIOUS MONTHS MINUTES:

The minutes of the June 23, 2020 regular meeting were approved with no changes and without objection.

TREASURER'S REPORT:

Chief Cline reviews self-audit of sales tax.

The Treasurer's Report for June 2020 will be filed for audit with no changes and without objection.

PRESIDENT'S REPORT:

None.

CHIEF'S REPORT:

Chief Cline provided the Chief's report.

125 incidents for June. 648 incidents for the year. That's 96 ahead this time last year.

Public education under community risk reduction you see is still zero due to cancellations due to COVID-19.

7 PR events for June. 33 smoke alarm installs. 2 child safety seat installations.

39 units collected at the blood drive.

Inspections are up due to ongoing construction.

482 hours of training; included in-house 40-hour pump operations course.

Medical physicals are still on for next month for all personnel.

Maintenance.

Batteries replaced in both generators. Tire repaired on one vehicle.

July 4 had extra personnel on to respond to several incidents on both sides of the lake. no reported fireworks-related injuries.

July 6th and 7th, Firefighter Craig Brian put on BFIS emergency response driving program here in-house, assisted by Captain Taggard.

SAFPD continues to share information between the police chief, north and regional ambulance district about virus cases in the community and status of personal protective equipment.

B. Painter asks to what Chief Cline attributes increase.

Chief Cline says there has been an uptick in domestic, psychological, and psychiatric emergencies. A lot of respiratory and cardiac incidents. Continuing to see people that should have sought medical attention sooner. Vehicle accidents due to heavy rains.

PUBLIC COMMENT:

None.

UNFINISHED/OLD BUSINESS:

None.

NEW BUSINESS:

1. EMPLOYEE RECOGNITION, BYRON WATKINS, 10 YEARS OF SERVICE.

Chief Cline awards Byron Watkins 10-year service pin.

2. CONSIDER EXTENSION OF FINANCIAL AUDITING CONTRACT.

Chief Cline discusses desire to exercise option to extend accounting contract with Cochran, Head & Vick for one year.

C. Waters makes a motion to direct Chief Cline to contact Cochran, Head, Vick and Co., CPA and initiate the third year option. B. Laybourne seconded. All present voted yes. Motion carried.

3. CONSIDER EXTENSION OF INFORMATION TECHNOLOGY CONTRACT.

Chief Cline discusses desire to exercise option to extend IT contract with INDIGEX for one year.

C. Waters makes a motion to direct Chief Cline to contact INDIGEX and initiate the third year option. B. Laybourne seconded. All present voted yes. Motion carried.

4. CONSIDER POLICY ESTABLISHING GUIDELINE FOR RESERVE FUND BALANCE.

Chief Cline recommends 50 percent of operating costs in reserve.

Chief Cline answers B. Painter's question regarding researching other agencies.

C. Waters makes a motion to direct Chief Cline to draft a policy with the goal of a reserve fund balance of 50 percent of budgeted operating expenses. B. Laybourne seconded. All present voted yes. Motion carried.

5. CONSIDER OPERATING BUDGET AMENDMENT FOR 100-YEAR ANNIVERSARY.

Chief Cline requests \$10,000 to properly recognize this event and properly recognize the community members that served as volunteer firefighters in Smithville.

Chief Cline answers C. Waters questions regarding table inlays and challenge coins.

C. Waters makes a motion to direct Chief Cline to transfer \$10,000 from the reserve account to line 1225, which is flags, memorials, recognition and the 2020 budget. B. Laybourne seconded. All present voted yes. Motion carried.

NEXT BOARD MEETING:

The next regular meeting of the Board of Directors will be Tuesday, August 25, 2020 at 7:00 p.m.

ADJOURNED:

C. Waters made a motion to adjourn the regular meeting. Motion was seconded by B. Laybourne. Roll call vote: B. Laybourne, yes. C. Waters, yes. B. Painter, yes. Motion carried. Adjourned at 7:30 p.m.

Respectfully,

/s/ Liebe Stevenson

LIEBE STEVENSON, C.C.R #1340

The meeting minutes were written by Liebe Stevenson, under the authority of the Board of Directors. These minutes are not official until read, approved and signed by a member of the Board.

Charlie Waters, Secretary

Date