

SMITHVILLE AREA FIRE PROTECTION DISTRICT
REGULAR MEETING
September 24, 2019

The regular monthly meeting of the Smithville Area Fire Protection District was called to order by Chairwoman Debbie Childress at 7:00 p.m. Board members present were Debbie Childress, Bob Painter, Charlie Waters, Brian Laybourne, and Duane Garmeson.

The pledge of allegiance was recited.

REVIEW PREVIOUS MONTHS MINUTES:

The minutes of the August 27, 2019 tax levy meeting were approved with changes requested and without objection.

The minutes of the August 27, 2019 regular meeting were approved with changes requested and without objection.

The minutes of the August 27, 2019 closed meeting were approved with no changes and without objection.

TREASURER'S REPORT:

The Treasurer's Report for August 2019 will be filed for audit with no changes and without objection.

PRESIDENT'S REPORT:

D. Childress reports homeowners praise directed towards firefighters services on a carbon monoxide alarm issue.

CHIEF'S REPORT:

Chief Cline provided the Chief's report.

Sales tax income for last month was \$97,000. 3 fire incidents one was a cooking fire, the rest were outside.

60 EMS calls. 6 motor vehicle accidents. 4 hazardous conditions (electrical). 15 service calls; 11 canceled en route. 11 false alarms. 110 runs for the month; 757 for the year.

One station tour. Two sessions of Hot Summer Nights

Participated in Fox 4 Zip Trip. Numerous child safety seats and smoke alarm installations.

One inspection at Little Platte Marina restaurant.

three open burning permits

TRAINING.

Three newest firefighters attended Swiftwater rescue technician training.

Blanchard and King completed the National Fire Academy's leadership and supervision training program.

Captains attended search course at the lake; taught on-shift.

409.25 hours of training for the month; 2,431 hours for the year.

Making preparations for annual physicals. Chief Cline getting bids for provider.

MAINTENANCE.

Station #2: parking lot light replaced

Station #3: ECS had a contractor re-route HVAC duct work; floor is now dry. Cost was \$1,500

EQUIPMENT.

1701 pumper going out Thursday to have transfer valve leak fixed. Expected to be out for a week.

rescue saw out for battery replacement.

ADMINISTRATION.

Captains attended search class and follow-up ladder class.

SAFPD phones and WiFi services now provided by Verizon.

September 20, Chief and on-shift crew handed out "you matter" bracelets at Horizon Elementary. Thank you letters received.

September 10, firefighters attended a presentation on responder mental health with help from President Childress.

September 12, Chief Cline, police chief, and EMS director met with a group of local citizens who would like to form a group offering support all local emergency responders.

September 12, Chief Cline and President Pro Tem Painter attended State of the community event that was put on by the school district, the Chamber of Commerce, the City and SAFPD. About 60 people attended. Got good feedback afterwards. B. Painter complimented Chief's presentation.

PUBLIC COMMENT:

None.

UNFINISHED/OLD BUSINESS:

1. Consider the reimbursement of the levy overpayment from Platte County.

Chief relays advice received from financial auditor.

D. Childress makes a motion to refund payment back to Platte County. C. Waters seconded. All present voted yes. Motion carried.

NEW BUSINESS:

1. CONSIDER CHANGE IN PUBLIC COMMENT POLICY.

C. Waters discusses different options for when public comments should be allowed. Attorney Scarborough is asked to comment. D. Childress discusses possible situations. D. Garmeson adds Board members oftentimes will speak with public after meetings.

2. CONSIDER APPROVAL OF POLICIES/GUIDELINES.

HIGH VISIBILITY VESTS.

Chief Cline answers C. Waters question on 902.3.1.

D. Garmeson makes a motion to accept 902 without changes. D. Childress seconded. All present voted yes. Motion carried.

INFORMATION TECHNOLOGY USE.

D. Childress discusses recommendation to add radios to 704.1.1, and adding sentence, "The district retains the right to limit access to the internet or individual websites at its sole discretion," to 704.3.

D. Childress discusses with Chief, Attorney Scarborough and Board possible modification of word "supervisor" in 704.6 under inspection and review.

D. Childress makes a motion to accept policy 704 with the noted policy changes. C. Waters seconded. All present voted yes. Motion carried.

PERSONAL PROTECTIVE EQUIPMENT.

D. Childress discusses recommendation to add, "other statements of this policy notwithstanding the Smithville Area Fire Protection District retains as its sole authority the right to determine the suitability of any personal protective equipment," to 912.2.

C. Waters makes a motion to accept policy 912 including the proposed policy changes by Mr. Scarborough. D. Garmeson seconded. All present voted yes. Motion carried.

RESPIRATORY PROTECTION PROGRAM.

D. Garmeson makes a motion to accept 906 as written. C. Waters seconded. All present voted yes. Motion carried.

RESPIRATORY PROTECTION TRAINING.

D. Childress discusses recommendations to change "qualified instructors" to "appropriate instructors" in 610.3.2; And 610.3.3, under frequency of training, to remove letter A, and move everything else up.

D. Childress makes a motion to accept policy 610 with the two noted changes. C. Waters seconded. All present voted yes. Motion carried.

TRAINING POLICY.

D. Childress makes a motion to accept policy 203 as written. D. Garmeson seconded. All present voted yes. Motion carried.

TRAINING RECORDS.

D. Childress discusses changing 7 years to 5 years in 612.5; and adding, "former employee should complete a release of liability or responsibility when requesting records to be sent directly to a third-party," to 612.7.

C. Waters asks for Chief Cline's thoughts on retaining records for 7 years or 5 years. Chief Cline says 5 is sufficient.

C. Waters makes a motion to accept policy 612 including Mr. Scarborough's changes. D. Garmeson seconded. All present voted yes. Motion carried.

USE OF DISTRICT VEHICLES.

D. Childress discusses recommendation to remove 703.3.4.

D. Garmeson makes a motion to accept 703 with changes. D. Childress seconded. All present voted yes. Motion carried.

VEHICLE SEATBELT USE.

D. Childress makes a motion to accept policy 909 as written. C. Waters seconded. All present voted yes. Motion carried.

3. CONSIDER THE BALLOT QUESTION LANGUAGE.

D. Childress reads aloud proposed ballot language.

Attorney Scarborough and Chief Cline answer D. Childress' and D. Garmeson's questions about language "support the operation of district" and whether it needs to say anything specific about staffing.

D. Childress makes a motion to table the ballot question language until November. C. Waters seconded. All present voted yes. Motion carried.

4. CONSIDER LOOSE EQUIPMENT PURCHASES.

Chief Cline discusses need to replace gas meters and saw blade using capital improvements account.

D. Childress makes a motion to purchase 2 floor gas meters from MSA Altair and 14-inch Desert Diamond saw blade from Banco. C. Waters seconded. All present voted yes. Motion carried.

NEXT BOARD MEETING:

The next regular meeting of the Board of Directors will be Tuesday, October 22, 2019 at 7:00 p.m.

ADJOURNED:

D. Childress made a motion to adjourn the regular meeting. Motion was seconded by D. Garmeson. Roll call vote: D. Garmeson, yes. B. Laybourne, yes. C. Waters, yes. B. Painter, yes. D. Childress, yes. Motion carried. Adjourned at 7:49 p.m.

Respectfully,

/s/ Liebe Stevenson

LIEBE STEVENSON, C.C.R #1340

The meeting minutes were written by Liebe Stevenson, under the authority of the Board of Directors. These minutes are not official until read, approved and signed by a member of the Board.

Charlie Waters, Secretary

Date