

SMITHVILLE AREA FIRE PROTECTION DISTRICT
REGULAR MEETING
December 18, 2018

The regular monthly meeting of the Smithville Area Fire Protection District was called to order by Chairwoman Debbie Childress at 7:00 p.m. Board members present were Debbie Childress, Bob Painter, Charlie Waters, Duane Garmeson, and Brian Laybourne.

The pledge of allegiance was recited.

REVIEW PREVIOUS MONTHS MINUTES:

The minutes of the November 27, 2018 regular meeting were approved with no changes and without objection.

The minutes of the November 27, 2018 closed session were approved with no changes and without objection.

TREASURER'S REPORT:

C. Waters makes a motion to move the approval of the Treasurer's Report until next month until Rob Wilson can explain the inaccuracy on the report. D. Garmeson seconded. All present voted yes. Motion carried.

PRESIDENT'S REPORT:

D. Childress, thanks the guys for the Santa at the station event.

CHIEF'S REPORT:

Chief Dave Cline provided the Chief's report.

1 building fire. 49 medical runs, 3 injury accidents, 8 non-injury accidents. Total of 90 for the month. 20 runs behind compared to this time last year. 2 overlapping runs for November. Total of 77 overlapping runs for 2018.

Food drive celebration at Horizon Elementary.

One fire investigation, 4 inspections for the month, 3 plan reviews, and several open burning permits.

Training.

Three captains attended 3-day ICS 300 course in Blue Springs. Captain Taggart attended the Missouri fire service instructors conference for CEUs. Total of 320.5 hours of training for the month.

Maintenance.

Station #2: blocked sump pump drain that Taylor Plumbing repaired.

Station #3: Overhead door work done.
Ventilation system shut down until a repair can be done.

Equipment.

2004 precision pumper going to need new priming pump put on it.

New pumper couple little issues fixed on it, also has a head gasket leak, which should be covered under warranty, will soon be out of service to get that repaired.

Administration.

December 3, Labor Management meeting discussed 2019 Operating budget

Santa at the fire station had just under 600 in attendance.

December 10, labor Management meeting discussed 2 new policies submitted to Board.

Plans to start working on audit recommended policies next.

D. Childress asks how much primer pump repair will be. Chief Cline speculates around \$800.

D. Childress asks how long other pumper will be out of service. Chief Cline says it will depend on shop availability.

D. Childress asks how long until auditors come back. Chief Cline did not know.

PUBLIC COMMENT:

None.

UNFINISHED/OLD BUSINESS:

None.

NEW BUSINESS:

1. PRESENTATION OF THE STRATEGIC PLAN BY ED BARGER

Ed Barger presents the strategic plan to the Board.

C. Waters asks if it is Barger's your opinion that it's going to take between three and five years before SAFFPD gathers enough information to bring public into understanding of staffing status/new station. Barger provides response.

C. Waters asks for explanation of de-annexation of Kansas City territories. Barger provides response regarding mayoral candidates and upcoming election.

2. CONSIDER VFIS INSURANCE RENEWAL

Chief Cline recommends renewal.

D. Childress moves to accept VFIS proposal to renew that insurance. C. Waters seconded. All present voted yes. Motion carried.

3. CONSIDER TRANSFER FUNDS FROM RESERVE ACCOUNT TO OPERATING ACCOUNT, STATE AUDITOR FEE

Chief Cline suggests transferring that money from reserve account into the legal line item of the 2018 operating budget.

D. Garmeson moves to transfer \$46,736 from reserve account as proposed by Chief Cline. D. Childress seconded. All present voted yes. Motion carried.

4. CONSIDER ADOPTION OF PROPOSED 2019 OPERATING ACCOUNT BUDGET

Chief Cline provides information.

C. Waters moves to adopt the proposed 2019 operating account budget that includes the 2.8 percent COLA. D. Garmeson seconded. All present voted yes. Motion carried.

5. CONSIDER ADOPTION OF PROPOSED 2019 BOND TAX LEVY ACCOUNT BUDGET

Chief Cline provides information.

D. Childress moves to adopt the proposed 2019 Bond tax levy account budget. C. Waters seconded. All present voted yes. Motion carried.

6. CONSIDER ADOPTION OF PROPOSED 2019 BOND ACCOUNT BUDGET

Chief Cline provides information.

D. Garmeson moves to adopt the proposed 2019 Bond account budget. C. Waters seconded. All present voted yes. Motion carried.

7. CONSIDER ADOPTION OF PROPOSED 2019 CAPITAL IMPROVEMENT ACCOUNT BUDGET

Chief Cline provides information.

D. Childress moves to adopt the proposed 2019 Capital Improvement account budget. D. Garmeson seconded. All present voted yes. Motion carried.

8. CONSIDER ADOPTION OF PROPOSED 2019 RESERVE ACCOUNT BUDGET

Chief Cline provides information.

D. Garmeson asks Chief about left over money each year. Chief Cline provides answer.

D. Garmeson moves to adopt the proposed 2019 reserve account budget. C. Waters seconded. All present voted yes. Motion carried.

9. CONSIDER ADOPTION OF NEW POLICIES

Chief Cline provides information.

D. Childress notes grammatical errors. D. Childress questions use of "chief executive officer." Discussion held.

D. Childress questions policy language in section 103.3, "Fire chief shall be considered the ultimate authority for adoption of the provisions." Discussion held. Capt. Traub consulted. Chief Cline will consult Lexipol about revision to the language.

D. Childress questions Section 200.3.3, "Fire prevention is directed by a fire marshal." Wants to know if that position is being added. Chief Cline says no, it defaults to the chief.

D. Childress questions Section 200.7, "personnel department." Discussion held. Chief Cline will consult Lexipol about revision to that language.

D. Childress requests correction on flowchart regarding C-Shift captain.

D. Childress asks if there is a "training officer." Chief Cline says no but wants to meet with labor management about adding it.

D. Childress asks about "conflict of interest officer." Chief Cline thinks that should be added to Connie's job description.

D. Childress asks about risk manager. Chief Cline says that is chief's responsibility.

D. Childress points out more grammatical/formatting errors

D. Childress moves to table adoption of new policies until January 2019. C. Waters seconded. All present voted yes. Motion carried.

CLOSED SESSION:

At 8:14 p.m., D. Childress made a motion to go into closed session as authorized by the State of Missouri Sunshine Law 610.021 (1) Legal and (3) Personnel. C. Waters seconded the motion. Roll call vote: Roll call vote: C. Waters voted yes. D. Childress voted yes. Brian Laybourne voted yes. D. Garmeson voted yes. Bob Painter voted yes. Motion carried.

D. Childress made a motion to go back into Open Session. C. Waters seconded. Roll call vote: Roll call vote: C. Waters voted yes. D. Childress voted yes. Brian Laybourne voted yes. D. Garmeson voted yes. Bob Painter voted yes. Motion carried.

NEXT BOARD MEETING:

The next regular meeting of the Board of Directors will be Tuesday, January 22, 2018 at 7:00 p.m.

RECONVENE OPEN SESSION:

At 9:09 p.m., D. Childress calls meeting back to order.

D. Childress announces decision of the Board to hire Carl Scarborough as SAFPD legal counsel.

ADJOURNED:

D. Childress made a motion to adjourn the regular meeting. Motion was seconded by D. Garmeson. C. Waters voted yes. D. Childress voted yes. Brian Laybourne voted yes. D. Garmeson voted yes. Bob Painter voted yes. Motion carried. Adjourned at 9:10 p.m.

Respectfully,

/s/ Liebe Stevenson

LIEBE STEVENSON, C.C.R #1340

The meeting minutes were written by Liebe Stevenson, under the authority of the Board of Directors. These minutes are not official until read, approved and signed by a member of the Board.

Charlie Waters, Secretary

Date