

SMITHVILLE AREA FIRE PROTECTION DISTRICT
REGULAR MEETING
January 22, 2019

The regular monthly meeting of the Smithville Area Fire Protection District was called to order by Chairwoman Debbie Childress at 7:00 p.m. Board members present were Debbie Childress, Bob Painter, Charlie Waters, Duane Garmeson, and Brian Laybourne.

The pledge of allegiance was recited.

REVIEW PREVIOUS MONTHS MINUTES:

The minutes of the December 22, 2018 regular meeting were approved with no changes and without objection.

The minutes of the December 22, 2018 closed session were approved with no changes and without objection.

TREASURER'S REPORT:

The filing of the November 2018 Treasurer's report was tabled until the February 2019 meeting.

The Treasurer's Report for December 2018 will be filed for audit with no changes and without objection.

PRESIDENT'S REPORT:

D. Childress introduces Carl Scarborough as the new legal counsel for the SAFFPD.

CHIEF'S REPORT:

Chief Dave Cline provided the Chief's report.

No structure fires. Various medical calls. Several car accidents. 89 runs for December; 1254 runs for the year. Chief Cline explains how incidents are counted changed in the last quarter of last year.

79 over lapping runs, or about 6 percent of the time for 2018.

2018 total 400 children contaced through public education events.

CHIEF'S REPORT (CONT.):

December PR events included the lighted Christmas parade and Santa at the station.

Little over 1,800 PR contacts with children and 1,400 contact with adults.

School district buildings inspections handled over Christmas break.

Finished the year with 20 plan reviews and 90 total burn permits.

Three captains finished the ICS-400 class held in Blue Springs. Total of 232 hours for the month.

3,644 total hours of training for 2018; over 300 hours per member of training.

Maintenance.

Station #2: Dishwasher needs to be replaced

Station #3: Geothermal system still not working properly, will have ECS look at it

Equipment.

2004 pumper, Precision replaced the primary on it and it's fully back in service.

The 2017 had some had head gasket replacement door sensor, and coolant line repairs. Precision coming back to work on door sensor

Ground wire repaired in the Chief's truck.

Administration.

Chief Cline presents towners communications issue and discusses with the Board some options for updating voicemail.

Blood drive on 1-28-19

Labor management met to review the purchasing policy.

CHIEF'S REPORT (CONT.):

Working with the city and the school, to have a state of our community dinner and forum on September 12. Police, NRAD, and SAFPD combined will provide 15-minute presentation under the public safety heading.

Chamber luncheon stalked about our 2018 statistics

Truck company is meeting to finalize/develop specs for squad brush truck.

Planned travel to Camdenton for final inspection on the tanker is weather dependent.

Clarence Fire Department, Shelby County, picking up decommissioned bunker gear. C. Waters asks about potential legal liability. Chief Cline explains gear will be signed away process through fire marshal's office pursuant to state statute that will hold SAFPD harmless.

D. Childress inquires whether anyone is taking old hose. Chief Cline is looking into a possible interested party.

Chief Cline will be gone March 17 through April 2. Discusses possibly rescheduling March meeting.

D. Childress asks if geothermal system at Station 3 is under warranty. Chief Cline answers that it is no longer under warranty.

PUBLIC COMMENT:

None.

UNFINISHED/OLD BUSINESS:

None.

NEW BUSINESS:

1. CONSIDER ADOPTION OF PURCHASING POLICY

D. Garmeson gets clarification from Chief Cline as to language in 212.3 and 212.6: Chief officer.

D. Childress gets clarification from Chief Cline on credit accounts and vendor accounts

D. Childress moves to accept the policy titled, "Purchasing and Credit Card Use." C. Waters seconded. All present voted yes. Motion carried.

2. CONSIDER PROPOSALS FOR FINANCIAL AUDITING SERVICES

Chief Cline notes difference in price between the two proposals received. C. Waters discusses price schedule increases with Novak & Burkes. D. Childress notes Cochran proposal lists Carl Scarborough as a reference.

C. Waters makes a motion to accept the proposal for financial auditing services with Cochran, Head, Vick and Co, PC. D. Garmeson seconded. All present voted yes. Motion carried.

3. CONSIDER PROPOSALS FOR IT SERVICES AND PRODUCTS

Chief Cline confirms RFP and advertising for bid process was followed in answer to D. Childress' question.

Chief Cline answers questions from the Board regarding past cost and proposed costs and which budgets will be used.

Chief Cline explains that email addresses will not be created for volunteers going forward.

C. Waters make a motion to consider the proposal for IT products and services from Indigex for \$35,351 from the capital improvement fund and total monthly reoccurring charges at \$2,075 a month. D. Garmeson seconded. All present voted yes. Motion carried.

CLOSED SESSION:

At 7:45 p.m., D. Childress made a motion to go into closed session as authorized by the State of Missouri Sunshine Law 610.021 (1) Legal and (3) Personnel.

D. Garmeson makes a motion to table closed session due to inclement weather.

C. Waters seconded D. Childress' motion. Roll call vote: C. Waters voted yes. D. Childress voted yes. B. Laybourne voted yes. D. Garmeson voted no. Bob Painter voted yes. Motion carried.

D. Childress made a motion to go back into Open Session. C. Waters seconded. Roll call vote: C. Waters voted yes. D. Childress voted yes. B. Laybourne voted yes. Bob Painter voted yes. Motion carried.

NEXT BOARD MEETING:

The next regular meeting of the Board of Directors will be Tuesday, February 26, 2019 at 7:00 p.m.

RECONVENE OPEN SESSION:

At 8:15 p.m., D. Childress calls meeting back to order. Board members present were Debbie Childress, Bob Painter, Charlie Waters, and Brian Laybourne.

D. Childress made a motion to accept the contract presented by Scarborough Law Office for a flat fee of \$800 a month for unlimited calls and emails. C. Waters seconded. All present voted yes. Motion carried.

ADJOURNED:

D. Childress made a motion to adjourn the regular meeting. Motion was seconded by C. Waters. All present voted yes. Motion carried. Adjourned at 8:15 p.m.

Respectfully,

/s/ Liebe Stevenson

LIEBE STEVENSON, C.C.R #1340

The meeting minutes were written by Liebe Stevenson, under the authority of the Board of Directors. These minutes are not official until read, approved and signed by a member of the Board.

Charlie Waters, Secretary

Date