

SMITHVILLE AREA FIRE PROTECTION DISTRICT
REGULAR MEETING
November 27, 2018

The regular monthly meeting of the Smithville Area Fire Protection District was called to order by Chairwoman Debbie Childress at 7:00 p.m. Board members present were Debbie Childress, Bob Painter, Charlie Waters, Duane Garmeson, and Brian Laybourne.

The pledge of allegiance was recited.

REVIEW PREVIOUS MONTHS MINUTES:

C. Waters makes a motion to nullify the minutes from September special meeting that was voted on, on October 23. D. Garmeson seconded. All present voted yes. Motion carried.

The minutes of the October 23, 2018 regular meeting were approved with no changes and without objection.

The minutes of the October 23, 2018 closed session were approved with no changes and without objection.

TREASURER'S REPORT:

The Treasurer's Report for October 2018 will be filed for audit with no changes.

PRESIDENT'S REPORT:

D. Childress thanks everybody who was on duty the day of the storm.

CHIEF'S REPORT:

Chief Dave Cline provided the Chief's report. One building fire, 64 EMS incidents. Some fuel spills, electrical issues. 17 dispatched and cancel en route. Total of 115 runs for October. 1,075 runs for 2018, 10 runs ahead of same time last year. Total of 70 overlapping runs for 2018.

136 children SAFPD had fire safety contact with, not including assemblies.

CHIEF'S REPORT (CONT.):

PR events included downtown street fair, the haunted campground, trunk or treat at the Baptist church. On the 31st, took pumper to Hills of Shannon neighborhood and handed out leftover candy from previous events.

One investigation for the structure fire in Diamond Crest accidental fire, improperly disposed of smoking materials.

Several burn permits issued.

277.5 hours of training, total of just over 3,000 hours for the year. Firefighters Moore and King attended 2-day leadership class in Columbia, Missouri as part of professional development.

All but the 3 newest firefighters have been through their medical physicals. Plans for that to be an annual screening as required by NFPA.

Maintenance.

Station #2: Damaged drywall in the bathroom off the apparatus bay repaired by on-shift firefighters. Also repainted hall bathroom.

Station #3: Firefighters also added some door sealing thresholds at Station #3, hoping to keep out the heard of crickets.

Equipment.

Pumper windshield replaced, having been damaged by a rock.

Bob Smith, local welder, fixed rusted intake pipe on brush truck.

Administration.

September 27, attended haunted campground and ran three or maybe five calls in the amount of that time they were in and out of there constantly.

CHIEF'S REPORT (CONT.):

Received thank you from First Baptist Church for attending trunk or treat.

14th attended chamber of commerce luncheon. In meetings going forward they're going to give space for public safety or fire safety message that SAFPD has at that time.

November 15 attended emergency management meeting for Clay County. Discussed upcoming training. Captains are starting that training this week.

November 19, attended the last training session for Lexipol system. Can now be editing and working through those policies that will then be brought to the board for your consideration for Adoption.

Gave Board a copy of strategic plan planning document that Ed Barcher created. He plans to attend next month's meeting to give Board a presentation of that on the results.

D. Childress asks if Station #3 lights are left on all time. Chief Cline is open to recommendation on whether or not to turn lights off or leave on.

D. Childress asks about a fire liaison meeting with the City. Chief Cline answers he has talked informally, but there hasn't been any pressing matters requiring a meeting.

C. Waters recognizes firefighters for efforts with regard to construction repairs around the stations.

PUBLIC COMMENT:

None.

UNFINISHED/OLD BUSINESS:

None.

NEW BUSINESS:

1. PRESENTATION OF THE 2017 FINANCIAL AUDIT FINDINGS

Robert Wilson reviews the 2017 audit with the Board.

NEW BUSINESS (CONT.):

2. PRESENTATION OF VFIS INSURANCE RENEWAL OPTIONS

Ken Billups reviews the VFIS insurance options with the Board.

D. Childress asks about building limit. Billups explains it is the number that is used to rate the premium.

D. Garmeson gets clarification on the position schedule.

C. Waters gets explanation of what is meant by "removal of apparatus from environmentally sensitive area."

C. Waters gets explanation of liquor liability.

C. Waters asks Chief Cline if he thinks anything is missing from the policy. Chief Cline says, "absolutely not," and has been happy with the great service in the past.

3. CONSIDER CAPITAL IMPROVEMENT PURCHASE OF NEW SCBA

Chief Cline contrasts and compares the two bids received from MSA and Feld.

C. Waters talks about the features he liked about the Scott SCBA that the Scott representative brought in.

Chief Cline recommends Feld bid.

C. Waters makes a motion to approve the capital improvement purchase of the new SCBA quote from Feld for \$190,206.55. D. Garmeson seconded. All present voted yes. Motion carried.

NEW BUSINESS (CONT.):

4. CONSIDER ADOPTION OF PROPOSED 2019 BUDGET

Chief Cline reviews proposed 2019 budget.

C. Waters gets explanation of burn tower rental.

D. Garmeson makes a motion that the 2019 final budget include the 2.5 percent increase for the firemen. C. Waters seconded.

B. Painter questions 2.8 percent increase.

Discussion about how any increase, "cost of living" or otherwise, will require budget cuts from other line items. Line items are discussed by Chief Cline and members of the Board.

Nick Traub is asked to comment on behalf of the union.

Joe Gagnon explains it is not prudent to transfer funds from another account such as capital improvements in order to balance a budget for a recurring expense.

D. Garmeson withdraws motion.

Adoption of 2019 budget tabled until next meeting.

5. CONSIDER SETTING ALTERNATE DATE OF DECEMBER 25, 2018 REGULAR MEETING.

Next regular meeting is scheduled for December 18, 2018 at 7:00 p.m. by agreement.

CLOSED SESSION:

At 8:48 p.m., D. Childress made a motion to go into closed session as authorized by the State of Missouri Sunshine Law 610.021 (1) Legal and (3) Personnel. C. Waters seconded the motion. Roll call vote: C. Waters voted yes. D. Childress voted yes. Brian Laybourne voted yes. D. Garmeson voted yes. Bob Painter voted yes. Motion carried.

D. Childress made a motion to adjourn closed session and go back into Open Session. C. Waters seconded. Roll call vote: D. Garmeson, yes; B. Laybourne, yes; C. Waters, yes; B. Painter, yes; D. Childress, yes. Motion carried.

NEXT BOARD MEETING:

The next regular meeting of the Board of Directors will be Tuesday, December 18, 2018 at 7:00 p.m.

RECONVENE OPEN SESSION:

At 9:39 p.m., D. Childress calls meeting back to order.

No motions or decisions to report.

ADJOURNED:

D. Childress made a motion to adjourn the regular meeting. Motion was seconded by D. Garmeson. Roll call vote: D. Garmeson, yes; B. Laybourne, yes; C. Waters, yes; B. Painter, yes; D. Childress, yes. Motion carried. Adjourned at 9:40 p.m.

Respectfully,

/s/ Liebe Stevenson

LIEBE STEVENSON, C.C.R #1340

The meeting minutes were written by Liebe Stevenson, under the authority of the Board of Directors. These minutes are not official until read, approved and signed by a member of the Board.

Charlie Waters, Secretary

Date