

SMITHVILLE AREA FIRE PROTECTION DISTRICT
REGULAR MEETING
October 23, 2018

The regular monthly meeting of the Smithville Area Fire Protection District was called to order by Chairwoman Debbie Childress at 7:00 p.m. Board members present were Debbie Childress, Charlie Waters, Duane Garmeson, and Brian Laybourne.

The pledge of allegiance was recited.

REVIEW PREVIOUS MONTHS MINUTES:

The minutes of the September 25, 2018 regular meeting were approved with no changes and without objection.

The minutes of the September 26, 2018 special meeting were approved with no changes and without objection.

TREASURER'S REPORT:

The Treasurer's Report for September 2018 will be filed for audit with no changes and without objection.

PRESIDENT'S REPORT:

D. Childress reports there are changes needed to be made with regards to the State audit that was the subject of the September 26, 2018 Special Meeting.

Several commendations from citizens regarding the residential fire at Diamond Crest commending our firefighters on what a great job they did.

CHIEF'S REPORT:

Chief Dave Cline provided the Chief's report.

No building fires. 48 medical runs, several car accidents; total of 89 runs for the month. 951 runs for the year. September had 5 overlapping runs for; total of 65 overlapping runs for 2018.

Fire safety presentations going on every day for fire safety month.

No investigations for September.

Three inspections for plan reviews; one residential, and the others for businesses.

No open burning for the month.

Quite a few hose drills, search and rescue drills and SCBA course.

Three personnel attended the 40-hour fire investigation course in preparation for State certification test.

Two-day strategic planning meeting. Total of 615.25 hours of training for the month; 2,814.5 for the year.

Firefighters all got their blood drawn. Department physicals can start for the year.

Maintenance.

Station #2: Chief Cline discussed speculative floor refinishing options. Likely will get put on next month's agenda for discussion.

Station #3: Geothermal system fixed by ECS.

Equipment.

Replacement windshield will be installed on Thursday on new pumper.
one of the brush trucks went to the welder for repair.

Administration.

Chief Cline attended couple of online sessions with Lexipol regarding policy manual.

October 10th, second stage of the strategic planning process, community input meeting. So President Childress and president pro tem Painter were present, as well as 14 people from community.

Centered on public regulations with the fire department, current district operations, bringing those people up to speed seeing where we are community-education-wise about the organization, and also hearing their community expectations. Hopefully have the final draft of that for the November meeting for presentation to the Board.

Annual programming and update of pagers, med labor management.

Opened and reviewed the SCBA bids; hope to have recommendation for that purchase next month. talked about the ongoing work for the truck committee and designing the brush truck for Station #3. discussed the proposed annual performance evaluations for all personnel completed by the end of this year. reviewed the process for moving the Lexipol policies through the labor management process.

October 15, shift captains meeting. Discussed the updates to the potential radios. Reviewed the SCBA bids. Talked about how the brush truck or squad truck would affect operations. More Lexipol training that I attended.

October 16, Platte County meeting of fire chiefs with Platte County Sheriff's office communication center staff. Talked about dispatch protocols, issues with new paging system. Chief Cline discussed two programs: Active 911, and I Am Responding.

Fire district will be on future release of Connecting Smithville online magazine.

D. Childress asks about the 2019 the estimated Bill for dispatching. Chief Cline notes a correction is needed from \$2,651 to \$22,651; still within the budgeted amount.

PUBLIC COMMENT:

None.

UNFINISHED/OLD BUSINESS:

None.

NEW BUSINESS:

1. PRESENTATION OF 2017 FINANCIAL AUDIT FINDINGS.

Auditor not available due to illness. Auditor's phone number shall be made available to Board Members who wish to contact him directly per D. Childress and D. Garmeson's discussion.

2. RELEASE OF SURPLUS PROPERTY.

Chief Cline gives examples of out-dated equipment to be sold or discarded. Inventory shall be made of all surplus property that is sold or discarded.

C. Waters comments efforts should be made to sell items before they go in the trash.

D. Garmeson makes a motion to authorize Chief Cline to dispose of, in a proper manner, any extra unused surplus equipment to help get things ready and in better shape for the audit. Motion was seconded by C. Waters. All present voted yes. Motion carried.

3. REVIEW OF HEALTH INSURANCE PROPOSALS FOR 2019.

Chief Cline reports. 8.5 percent increase. \$9,051.08 per month under the same plan that SAFPD pays 100 percent of employee's insurance and 50 percent of family coverage.

D. Childress makes a motion to accept the Balance K15, continue with that plan and renew it. Motion was seconded by C. Waters. All present voted yes. Motion carried.

4. REVIEW OF 2019 BUDGET.

Chief Cline believes bond money should not be on the operating budget. Kept Platte and Clay County sales tax level from this year. Permit fees a little bit less because less fireworks tents this year, and majority of construction was from not for profit entities. Currently in the draft, basically all of personnel and payroll expenses are carried over from the previous year, other than an adjustment for overtime. Hopes that this year was an anomaly with injuries and so forth, why the overtime was so high.

D. Garmeson requests cost of living increase to be considered.

5. CONSIDER PROPOSALS FOR LEGAL SERVICES.

C. Waters makes a motion to postpone the proposal for legal services until our next meeting. Motion was seconded by D. Childress. C. Waters voted yes. D. Childress voted yes. Brian Laybourne voted yes. D. Garmeson voted no. Motion carried.

CLOSED SESSION:

At 7:36 p.m., D. Childress made a motion to go into closed session as authorized by the State of Missouri Sunshine Law 610.021 (1) Legal and (3) Personnel. C. Waters seconded the motion. Roll call vote: C. Waters voted yes. D. Childress voted yes. Brian Laybourne voted yes. D. Garmeson voted yes. Motion carried.

NEXT BOARD MEETING:

The next regular meeting of the Board of Directors will be Tuesday, 27, 2018 at 7:00 p.m.

ADJOURNED:

D. Childress made a motion to adjourn the regular meeting. Motion was seconded by []. All present voted yes. Motion carried. Adjourned at [] p.m.

Respectfully,

/s/ Liebe Stevenson

LIEBE STEVENSON, C.C.R #1340

The meeting minutes were written by Liebe Stevenson, under the authority of the Board of Directors. These minutes are not official until read, approved and signed by a member of the Board.

Charlie Waters, Secretary

Date