

SMITHVILLE AREA FIRE PROTECTION DISTRICT  
REGULAR MEETING  
September 25, 2018

The regular monthly meeting of the Smithville Area Fire Protection District was called to order by Chairwoman Debbie Childress at 7:00 p.m. Board members present were Debbie Childress, Bob Painter, Charlie Waters, Duane Garmeson, and Brian Laybourne.

The pledge of allegiance was recited.

REVIEW PREVIOUS MONTHS MINUTES:

The minutes of the August 21, 2018 Tax Levy meeting were approved with no changes and without objection.

The minutes of the August 21, 2018 Regular Meeting were approved with no changes and without objection.

The minutes of the September 4, 2018 Special Meeting were approved with no changes and without objection.

The minutes of the September 7, 2018 Special Meeting were approved with no changes and without objection.

The minutes of the September 17, 2018 Special Meeting were approved with no changes and without objection.

TREASURER'S REPORT:

The Treasurer's Report for August 2018 filed for audit with no changes and without objection.

PRESIDENT'S REPORT:

D. Childress announced a public reading of the state audit report is scheduled for September 26, 2018 at 6:00 p.m.

CHIEF'S REPORT:

Chief Dave Cline provided the Chief's report.

SAFPD responded to 93 incidents; 849 total for the year; 58 overlapping for the year.

Provided fire extinguisher use training session for employees at Price Chopper.

Shane Moore put on the community CPR course at Station #2.

Couple different sessions with Hot Summer Nights downtown.

Byron Watkins participated in a child safety seat clinic held in conjunction with police department and ENRAD at Mid Continent Library. Looking to host another one of those probably February or March; would like to do two per year.

August 13 did hydrant testing in conjunction with the City of Smithville for some developers.

Several inspections to get Maple Elementary finished.

Training for August: 267 hours.

Chief Cline attended the International Association of Fire Chiefs conference in Dallas.

Purchased out of the existing budget funds new particulate blocking hoods. Chief gave brief overview of the function and benefits of the hoods.

Upgraded some new safety vests that are put on all the apparatus.

Maintenance/Equipment.

Station #1: Justin Hollaman working up price on getting painting done this fall out of existing funds.

D. Childress asks if painting will be done internally. Chief Cline says they will open it up to off-duty firefighters.

Station #2: Chief Cline's old staff vehicle will be Rescue 12 that will tow boats with and run medical calls.

Station #3: Working with original installing contractor on ongoing issue with the geothermal system. C. Waters asks if issue is covered by warranty. Chief Cline reports it is not; warranty was one year. Chief Cline reports some of the problems and repairs that have been addressed thus far.

Working towards classifying truck as service vehicle for ISO points.

Administration.

Chief Cline attended grand opening and coffee connect event hosted by Eagle Heights Elementary staff.

September 11, Chief Cline and on-duty personnel attended 9-11 memorial dedication downtown. At least two of the firefighters, off-duty, helped with concrete work on that.

Also September 11, went to the public library and read a couple books for kids during after hours reading program, and then they all came out and saw the fire truck.

September 17, labor management meeting. Talked about the final draft of the uniform policy and getting scheduling of physicals. Reviewed a rough draft of the 2019 budget. Talked about the RFPs that are out, especially SCBA and how we'll evaluate those proposals before they come to Board with a recommendation.

September 18, shift captains meetings.

September 19 and 20, had all personnel here and two volunteers and did the first step in strategic planning process. Chief Cline reports that it went really well.

Community input meeting scheduled October 10. Date not set for liaison meeting with City of Smithville, two liaison members invited community input group; one confirmed, one not yet confirmed.

D. Childress asks how many apparatus at Station #3. Chief Cline responds: Pump 13, the oldest of pumpers; Boat 3, the bigger, silver, aluminum boat; and what used to be Rescue 12 is now going to be a service truck.

D. Garmeson asks about geothermal unit. Chief Cline provides brief history of when it has and has not worked and discusses likely need for a maintenance contract.

PUBLIC COMMENT:

None.

UNFINISHED/OLD BUSINESS:

None.

NEW BUSINESS:

1. PRESENTATION OF 2017 FINANCIAL AUDIT FINDINGS

Rob Wilson not available.  
Moved to next month's meeting.

2. CONSIDER THE PROCESS FOR BIDDING OF IT SERVICES

Chief Cline wants advertise it for next week and have proposals turned in, in time for Board to have them by November meeting to consider. It would be, basically, an all-inclusive contract including workstation upgrades.

D. Childress makes a motion to move forward with the process of bidding for information technology services. C. Waters seconds. All present vote yes. Motion carried.

3. CONSIDER THE PROCESS FOR BIDDING OF FINANCIAL AUDITING SERVICES

Chief Cline looking to enter into two-year agreement with a possibility of a one-year extension. Plans to have proposals turned in, in time for Board to have them by November meeting to consider.

D. Childress makes a motion to move forward with putting out the RFP for financial auditing services. C. Waters seconds. All present vote yes. Motion carried.

4. CONSIDER THE APPROVAL OF REVISED SOG 140.01, GROOMING, DRESS AND UNIFORM POLICY.

D. Childress asks if this will be covered in what Lexipol is doing. Chief Cline says yes, but he wants to address this now so that current practice agrees with policy. Chief Cline gives further details regarding uniform and boot purchases and tattoos.

C. Waters inquires about purchasing sunglasses. Chief Cline says protective eyewear is purchased; sunglasses will not be provided.

D. Garmeson makes a motion to accept the SOG on grooming, uniform, and dress as written. C. Waters seconds. All present vote yes. Motion carried.

NEXT BOARD MEETING:

The next regular meeting of the Board of Directors will be Tuesday, October 23, 2018 at 7:00 p.m.

ADJOURNED:

D. Childress made a motion to adjourn the regular meeting. Motion was seconded by D. Garmeson. Roll call vote: All present voted yes. Motion carried. Adjourned at 7:33 p.m.

Respectfully,

/s/ Liebe Stevenson

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LIEBE STEVENSON, C.C.R #1340

The meeting minutes were written by Liebe Stevenson, under the authority of the Board of Directors. These minutes are not official until read, approved and signed by a member of the Board.

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Charlie Waters, Secretary

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Date