

SMITHVILLE AREA FIRE PROTECTION DISTRICT  
REGULAR MEETING  
December 19, 2017

The regular monthly meeting of the Smithville Area Fire Protection District was called to order by Chairman Debbie Childress at 7:00 p.m. Board members present were Debbie Childress, Greg Atkins, and Bob Painter.

REVIEW PREVIOUS MONTHS MINUTES:

D. Childress made a motion to approve the minutes of the October 30, 2017 special meeting, closed session. G. Atkins seconded. D. Childress, yes. B. Painter, yes. G. Atkins, no. Motion carried.

D. Childress made a motion to approve the minutes of the November 28, 2017 regular meeting, open session and closed session. Minutes approved with no changes and without objection.

The minutes of the December 4, 2017 closed session were approved with no changes and without objection.

The minutes of the December 14, 2017 closed session were approved with no changes and without objection.

TREASURER'S REPORT:

G. Atkins questions LAGERS rates for '18 budget. D. Cline explains that what was budgeted for was greater than amount shown.

D. Cline provides clarification to G. Atkins' question last month about building maintenance line item.

G. Atkins made a motion to file the Treasurer's Report for November 2017 for audit. D. Childress seconded. D. Childress, yes. B. Painter, yes. G. Atkins, no. Motion carried.

CHIEF'S REPORT:

Deputy Chief Dave Cline provided the Chief's report. SAFPD responded to 119 incidents, 242.75 training hours, including 2-day course attended by Captain Traub.

Updated pricing for firefighter physicals: \$600.

Station #1: 90% done with training area.

Station #2: Justin Hollaman replaced hot water heaters in front bathrooms. Owen Homes replaced rubber and flashing on roof.

Station #3: Electrician coming back to run more ground wires for security system. G. Atkins asks if Isotech is doing this. D. Cline explains it's both Herner, General Contractor and Indigex, IT company. Isotech is waiting on electrician to locate conduit.

Jason Crowley from Indigex will put together bid for keeping up with technology in regards to file storage and server management. Expected to be over \$10,000 mark.

Santa Fire Station had 300 kids and 300 adults.

D. Cline discusses December 6, 2017 overlapping calls. Will have more information when next month in regards to additional staff when 2017 is looked at as a whole.

**PUBLIC COMMENT:**

Charlie Waters, Indian Trail Court, Smithville, MO 64089. Requests "Chair Report" is added to agenda. Asks G. Atkins for comment on vehicle used by Chief Callahan.

**UNFINISHED/OLD BUSINESS:**

**EMPLOYEE RECOGNITION:**

Justin Hollaman's 5-year anniversary. D. Cline will present on shift.

(J. Hollaman arrived and presentation took place between open session and closed session.)

**NEW BUSINESS:**

**CONSIDER ACCIDENT AND SICKNESS INSURANCE BID:**

D. Cline compares current Provident coverage with Ken Billups bid.

D. Childress makes a motion to renew the current accident sickness policies with Provident Insurance. B. Painter seconded. All present voted yes. Motion carried.

**CONSIDER STANDARD OPERATING GUIDELINE REGARDING PERMIT FEE FOR OPEN BURNING:**

D. Cline outlines reasons for changing 2019 fee schedule for burn permit from \$25 to \$0; estimates \$1,600 impact to budget. B. Painter discusses that accounting would be made simpler, recommends the change.

D. Childress moves to accept the new standard operating guideline for permit fee for open burning. B. Painter seconded. All present voted yes. Motion carried.

**DISCUSS PREVENTIVE MAINTENANCE PROGRAM:**

B. Painter discusses maintenance records to be kept electronically. D. Cline provided example info in packet for software to include inventory tracking. Will discuss in future meetings.

**G. ATKINS REQUESTS DECEMBER 29, 2017 MEETING IS RESCHEDULED:**

D. Childress and B. Painter do not agree to reschedule.

**CLOSED SESSION:**

At 7:45 p.m., D. Childress made a motion to go into closed session as authorized by the State of Missouri Sunshine Law 610.021 (1) Legal and (3) Personnel. B. Painter seconded the motion. Roll call vote: Painter, yes; Atkins, yes; Childress, yes.

**NEXT BOARD MEETING:**

The next regular meeting of the Board of Directors will be Tuesday, January 23, 2017 at 7:00 p.m.

**RECONVENE OPEN SESSION:**

At 8:21 p.m., D. Childress calls meeting back to order.

ADJOURNED:

D. Childress made a motion to adjourn the regular meeting. Motion was seconded by B. Painter. All present voted yes. Motion carried. Adjourned at 8:23 p.m.

Respectfully,

/s/ Liebe Stevenson

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LIEBE STEVENSON, C.C.R #1340

The meeting minutes were written by Liebe Stevenson, under the authority of the Board of Directors. These minutes are not official until read, approved and signed by a member of the Board.

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Greg Atkins, Secretary/Treasurer

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Date