

SMITHVILLE AREA FIRE PROTECTION DISTRICT  
REGULAR MEETING  
November 28, 2017

The regular monthly meeting of the Smithville Area Fire Protection District was called to order by Chairman Debbie Childress at 7:00 p.m. Board members present were Debbie Childress, Greg Atkins, and Bob Painter.

PRELIMINARY MATTERS:

D. Childress makes a motion to add items to the agenda: Letter from the auditor, discussion of dates for candidate filing for the election, and property/casualty insurance presentation by Ken Billups. G. Atkins wants to add auditor letter at next month's meeting. B. Painter seconded. D. Childress, yes. B. Painter, yes. G. Atkins, no. Motion carried.

REVIEW PREVIOUS MONTHS MINUTES:

D. Childress made a motion to approve the minutes of the October 24, 2017 regular meeting with G. Atkins' requested correction of "ESO" to "ISO." B. Painter seconded. D. Childress, yes. B. Painter, yes. G. Atkins, yes. Motion carried.

The minutes of the October 24, 2017 closed session minutes were approved with no changes and without objection.

October 30, 2017 special meeting, closed session were tabled.

D. Childress made a motion to approve the minutes of the November 6, 2017 special meeting, closed session. B. Painter seconded. D. Childress, yes. B. Painter, yes. G. Atkins, yes. Motion carried.

TREASURER'S REPORT:

G. Atkins asks about payroll expense being under budget. D. Cline discusses administrative position budgeted for but not created, and Work Comp issues.

G. Atkins asks about building maintenance at building 1. D. Cline discusses roof project.

G. Atkins asks about miscellaneous expense category. D. Cline discusses ballot issue expenses.

G. Atkins asks about "automotive tow bill". D. Cline discusses oil change annual maintenance and a new set of tires for car 12.

D. Cline will provide sales tax revenue data of past 10 years.

G. Atkins asks about uncleared total in bond checking account. D. Cline discusses getting that info from Connie.

D. Childress made a motion to file the Treasurer's Report for October 2017 for audit. B. Painter seconded. D. Childress, yes. B. Painter, yes. G. Atkins, yes. Motion carried.

#### CHIEF'S REPORT:

Deputy Chief Dave Cline provided the Chief's report.

SAFPD responded to 120 incidents, about half were medical calls.

Crews had contact with 667 children during Fire Prevention Month, performed various events, including a school-wide assembly that C shift did at Maple Elementary. PR events estimated contact over 1,200; that included the activities of the 150th year celebration downtown.

238 hours of training for the month, including Northland Regional Ambulance, hands-on training between crews.

#### Maintenance.

A Shift has built a new and improved training course now at Station #1.

Station #2 received two settlements from the insurance company for the roof leaks. Routine maintenance for roof will be looked into.

Station #3: Indigex is done with wiring and all the installation inside the building and the base section of the tower has been put in place. General contractor working with electrician to coordinate additional ground wires; once done, Indigex can continue work.

#### Equipment.

Pumpers made odd noise as they were pumping. Out of service for suspected loose belt; hoping repairs will be

completed the next week.

Administration.

Looking to have truck committee meeting in December. Tanker for station three as part of that bond package; would boost hauled water capabilities.

Work on damaged concrete postponed until after winter.

Car 12 got new tires. Car 10 also had work done to it.

Continues to meet with 3 shift captains roughly every 2 weeks.

Attended two-week National Fire Academy course.

Captain Jeff Cauble and Firefighter Michael Dullie participated in the recruitment of volunteers; several in background check process. G. Atkins and D. Childress ask about some volunteer program details.

G. Atkins asks about false alarms averages.

G. Atkins asks D. Cline to explain overlapping calls to audience. D. Cline gives explanation and indicates frequency has increased over last 7 years.

G. Atkins made a motion to accept the Chief's Report. D. Childress seconded. D. Childress, yes. B. Painter, yes. G. Atkins, yes. Motion carried.

PUBLIC COMMENT:

(None.)

UNFINISHED/OLD BUSINESS:

SALE OF THE SURPLUS EQUIPMENT:

No responses from advertisement. D. Cline will decide best way to dispose of items.

NEW BUSINESS:

EMPLOYEE RECOGNITION:

Tabled.

CONSIDERATION OF THE PROPOSED 2018 BUDGET:

G. Atkins asks about "bunker gear" line item. D. Cline discusses separating out bunker gear purchases from uniform budget, and rotation of bunker gear.

G. Atkins asks about dispatching being up. D. Cline

discusses it is normal inflation.

G. Atkins asks about prevention materials increase. D. Cline discusses expanding risk reduction efforts.

G. Atkins asks about health and safety increase. D. Cline discusses, NFPA standards to provide every firefighter with an annual physical and not having been done since 2005.

G. Atkins asks about maintenance budget decrease. D. Cline discusses having completed a lot of maintenance this past year and still being under budget.

D. Childress asks about payroll. D. Cline discusses Work Comp issues.

D. Childress asks when firefighters were last given a raise.

G. Atkins requests members of the Board are consulted on 2019 Proposed Budget.

G. Atkins made a motion to accept the Chief's Recommendation. D. Childress seconded. D. Childress, yes. B. Painter, yes. G. Atkins, yes. Motion carried.

#### CONSIDER HEALTH INSURANCE BIDS FOR 2018:

D. Cline discusses 16 percent increase from last year; believes it is best option.

D. Childress consults Nick Traub.

D. Childress makes a motion to approve the Chief's Recommendation. No further discussion. B. Painter seconded. All present voted yes. Motion carried.

#### DISCUSS LOCAL FIREFIGHTER'S UNION ELECTION:

D. Childress reads letter from state board of mediation.

#### CONSIDER 2018 REGULAR BOARD MEETING:

D. Cline discusses requirements for posting of fire protection district meeting dates.

D. Childress makes a motion to change December 25, 2018 to December 18, 2018, and accept the 2018 schedule of

proposed dates. No further discussion. B. Painter seconded. All present voted yes. Motion carried.

D. Childress makes a motion to change December 26, 2017 to December 19, 2017. No further discussion. G. Atkins seconded. All present voted yes. Motion carried.

**AUDITOR LETTER:**

D. Childress reads letter. Letter discusses increased costs.

**ELECTION FILING DATES FOR THE CANDIDATES:**

D. Childress discusses filings will be accepted December 12 to January 16, 2018, first come, first served; Connie will have packets. Will be advertised in newspaper.

**PROPERTY/CASUALTY INSURANCE PRESENTATION:**

Ken Billups provides information on VFIS insurance coverage.

G. Atkins makes a motion to approve the VFIS multi peril package from Ken Billups' presentation. D. Childress seconded. D. Childress, yes. B. Painter, yes. G. Atkins, yes. Motion carried.

**CLOSED SESSION:**

At 8:46 p.m., D. Childress made a motion to go into closed session as authorized by the State of Missouri Sunshine Law 610.021 (1) Legal and (3) Personnel. B. Painter seconded the motion. Roll call vote: Painter, yes; Atkins, yes; Childress, yes.

D. Childress made a motion to go back into Open Session. B. Painter seconded. Roll call vote: Painter, yes; Atkins, yes; Childress, yes.

**NEXT BOARD MEETING:**

The next regular meeting of the Board of Directors will be Tuesday, December 19, 2017 at 7:00 p.m.

**RECONVENE OPEN SESSION:**

At 9:29 p.m., D. Childress calls meeting back to order.

ADJOURNED:

D. Childress made a motion to adjourn the regular meeting. Motion was seconded by B. Painter. All present voted yes. Motion carried. Adjourned at 9:30 p.m.

Respectfully,

/s/ Liebe Stevenson

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LIEBE STEVENSON, C.C.R #1340

The meeting minutes were written by Liebe Stevenson, under the authority of the Board of Directors. These minutes are not official until read, approved and signed by a member of the Board.

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Greg Atkins, Secretary/Treasurer

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Date